

# Subhi Hammoudeh

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## EDUCATION

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Montclair State University, Montclair, NJ  
Bachelor of Science in Computer Science

Anticipated May 2026

## WORK EXPERIENCE

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**Goldfish Swim School**, Closter, NJ  
*Supervisor*

September 2022– Present

- Led daily operations and supervised staff, ensuring compliance with company policies and high service standards.
- Trained and mentored employees to improve performance, teamwork, and customer satisfaction.
- Oversaw scheduling, task delegation, and problem resolution to maintain smooth workflows.
- Applied leadership, decision-making, and conflict management skills to achieve operational goals.

*Marketing Coordinator*

- Designed and executed marketing campaigns to promote services and increase customer engagement.
- Managed social media platforms, creating content that improved brand visibility and awareness.
- Coordinated events and promotions to drive customer traffic and strengthen community relationships.
- Utilized creativity, data analysis, and communication skills to support marketing objectives.

*Deck Supervisor & Receptionist*

- Managed high-volume calls, scheduling, and visitor assistance to deliver professional customer service.
- Coordinated administrative tasks such as mail handling, office supplies, and filing systems to maintain organization and efficiency.
- Supervised staff, oversaw inventory, and supported day-to-day operations to meet departmental goals.
- Collaborated with team members and management to improve workflows and deliver high-quality service.

**Montclair State University Residential Life**, Montclair, NJ

August 2023 – Present

*Resident Assistant*

- Supported residents by addressing concerns, resolving conflicts, and ensuring a safe and inclusive living environment.
- Planned and facilitated community events to promote student engagement and foster positive relationships.
- Enforced university policies while maintaining professionalism, fairness, and strong communication with residents.
- Collaborated with staff and administration to improve housing operations and deliver quality student services.

**OM Consulting Engineers Group LLC**, Jersey City, NJ

*Network Technician*

January 2022 – January 2023

- Supported IT operations by coordinating tasks and documentation across multiple projects.
- Installed, configured, and maintained computer networks, hardware, and software to ensure smooth daily operations.
- Diagnosed and resolved technical issues related to connectivity, system performance, and user support.
- Assisted with system upgrades, security measures, and data backup procedures to protect company information.
- Collaborated with engineers and staff to troubleshoot IT problems and improve overall network reliability.

## SKILLS & ACTIVITIES

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- Programming Languages: Java, Python, R, Lua
- Technical Skills: Microsoft Office, Google Products, Salesforce, iClassPro,
- Content Creator: Canva, Squarespace, Instagram, Facebook
- Languages: Fluent in English and Arabic
- Activities: National Art Honor Society Member, Robotics Club Member, Computer Club Member, Volunteer hours (5+)